

CROSSCREEK HOMEOWNER ASSOCIATION
Board Meeting Minutes for August 8, 2013

Board Members present: Don, Wendy, Denise, Jayne, Cheryl Wrzesinski (quorum present)

Board Members absent: Monique

Staff present: Pat

Minutes of July 11 were read and approved as written.

Minutes of July 17 were read. A motion was made for an amendment that Jayne will be filling the remainder of a three year term . Motion was seconded and amendment will be made. Minutes were approved with amendment.

Don gave a brief synopsis of the special meeting, Jayne volunteered to fill a board position and will be serving as Rec Ctr chair. Cheryl also volunteered to serve on the board and will be heading up maintenance and formulating a maintenance study.

Homeowner Comments: One PIP was submitted and approved.

Pres report: Don has received 1 bid for painting the restrooms. The front door glass is broken and he has Aloha Glass replacing the glass.

VP: No report

Treas Rpt: Read a prepared statement. Discussion ensued about date HOA dues are billed, due, and past due. Checking bal: \$6,171.80 ; Money Mkt acct bal: \$39,535.71 Reserve Acct bal: \$89,246.73

Property Stds: Pat gave a report listing a few priority items that need board attention. Don said he would move on these homes. He also cited lot 399 as having some dead trees that need to be removed.

Rec Ctr: Jayne is working on revising the Rec Ctr rental agreements, and reported an open night for a pool party as well as rentals that had taken place.

RV Lot: Denise said two small spaces are available and would only accommodate something under 19', such as a utility trailer or smaller RV

Maintenance: Don reports he's in the process of getting the glass replaced in the front door. The light in the pool is burned out but won't be replaced until the pool is drained. He also announced that Lee is still helping in maintenance as a vendor.

Executive Committee: No meeting

Audit & Finance: Wendy and Denise led a discussion re profit and loss, IRS funds, liability accounts.

New Business: Formation of committee discussion. At a previous meeting Don announced the formation of several committees. Since no discussion had occurred previously and Don had heard from several parties, it was brought up for discussion. Some spoke against the formation, which they all seem to be redundant. Audit committee that Denise was assigned to chair seems to be redundant and we should not have a laundry list of committees just to have committees. Pat asked to be removed from a Publicity chair position that is within her job description. The motion was made to keep four committees including: Audit and Finance, Recreation, Maintenance (maintenance study) and Property Standards (already standing). The motion was seconded and passed unanimously.

Denise has obtained several bids for paving of the pathways, sealing the courts and concrete for the sidewalks in front of the Rec Ctr. Pathway bids ran from \$37,500 to \$77,575.00, and up to \$120,000. Leggett gave the bid of \$37,500 and also gave a bid of \$3,760.00 for resealing the courts including striping. The company has an outstanding reputation. The motion was made to accept the bid from Leggett for repaving the pathways, seconded and passed unanimously.

Vial Fotheringham law training: Don gave the date of an all day training in October that he thought would benefit all board members. The cost would be \$40 per person. Wendy and Cheryl have other obligations and will not attend. Four board members will be attending for \$160.00. The motion was made to approve four members attending the training session, seconded and passed unanimously.

Reserve study: Don proposed we get bids for a formal reserve study. Motion was made and seconded, passed unanimously.

Suggestion has been made by others and brought forward by Don to have a retirement party for Lee. The suggestion was made to have a Pool party/dessert bar from 6:30 – 8:30. Pat will present idea to Lee and see if he will be available in early September. Motion was made to have the party and allow a budget of \$250, seconded and passed unanimously.

Don also suggested a Halloween party and asked Jayne to brainstorm.

Don also suggested having the pool open for the first two weekends in September with the pool closing for the season on 9/15. That would also include pool party availability on 9/6 and 9/13. The motion was made to carry forward with this idea, seconded and passed unanimously.

Old Business : Clean Slate program already discussed in the Treasurer report. Bookkeeper position was discussed, Jan Miller will continue as payroll specialist for the moment and a decision will be made soon. The motion was made to continue with Jan at \$10 an hour until payroll issues are cleared up with another \$300 allocated for that. Motion was seconded and passed unanimously.

Meeting adjourned