



CROSS CREEK HOMEOWNERS' ASSOCIATION
Minutes of Regular Monthly Board Meeting
7 PM, June 12, 2014, Aloha Oregon

Board Members present: Don Duncan, Cheryl Wrzesinski, Wendy Matthews, Jayne Nichols, Kathy Copeland, Kelly Sepulveda
Board Members absent: Monique Richmire
Homeowners in Attendance: 0

Meeting called to order at 7:00 pm, quorum was confirmed.
Don announced a change in Board Positions:

- Monique Richmire will be in charge of the RV Lot
- Kelly Sepulveda will assume role of Property Standards Board Member

Celina DeGraw served as Admin Assistant and recorded notes from the meeting.

May 8, 2014 Board Meeting Minutes were read and corrections were made. **Motion made and seconded to approve April 10 Minutes.** Motion passed unanimously with one abstention.

Homeowner Forum: Property Improvement Proposals submitted: Lot 181 – House has been scheduled to be repainted this summer. Color samples have been submitted and approved by the board.

Officer & Board Member Reports:

- President/Vice President: Reports/ Reserve Study – waiting for July meeting to discuss and review the Reserve study. Report is very lengthy and the board still needs to meet with the representative from the company that conducted the study.
- Treasurer: Submitted written report.
As of May 31, 2014 End of Fiscal Year 2013-14 Account Balances: Checking: \$3,129.58; Money Market balance \$18,557.20 Reserve balance \$53,084.87.

Balance Sheet of June 11, 2014 for 2014-15 Year Account Balances: Checking: \$4522.85; Money Market balance \$18,557.20 Reserve balance \$53,084.87

Total Cash on Hand: \$74,164.92 Owner/Lot Account Balance Total: \$16,826.69

- Rec Center: Discussed cleaning policy of the rec center after party/event rentals and possible changes to contract. Proposed that different board members inspect the rec center after rentals during the Spring/Fall/Winter seasons. During the summer, the life guards monitor the rec center. Discussion of Early Bird swimmers and necessary training of pool cover removal.



- RV Lot: There is still one space available in the RV Lot. Rental Fee notices for 2014 – 2015 went out to all lot users, due date for RV Lot payment is June 15. RV Lot issues involving lot standards and maintenance were discussed and have been taken care of.
- Maintenance: **Current Landscaping Company turned in the resignation to the Board.** Board is reviewing proposals and bids from different landscaping companies. Remodeling of the showers in both bathrooms in the rec center will be completed before the rec center opens for the summer.
- Pool Preparation and Staffing: Pool Administrator asked for a budget to purchase items for summer camps and popsicles for the Pool opening. Motion passed unanimously. Reviewed forms and passed rules for the use of the pool for non-residents of the HOA. Non-residents of HOA will be paying \$5 more for swim lessons and camps fees.

Unfinished Business:

- Maintenance of the Cross Creek HOA property was discussed. Proposed that the board hire Don Kreklen. He was responsible for update of restrooms and did a good job. He will come only when needed at the rate of 35.00/hr. Motion made and passed unanimously by the board.

New Business:

- **Sealing Pathways/Courts/Parking Lot June 16th/17th:** Sealing will take place June 16th/17th by Scott Leggit Asphalt if weather permits. Additional \$600.00 approved for sealing the extended parking lot at Rec Center.
- **Board Member Vacancy:** Resignation of Secretary/Treasurer as voting Board Member effective end of June due to change in her residence status. Motion and seconded to retain Wendy as non-voting Secretary/Treasurer. Board will need to add a voting Board Member.
- **Update for the Cross Creek HOA Website:** Discussion of Webmaster's 3 different proposal plans for the website that will make better use of site for informing residents of upcoming events, information, bulletins and forms. Board motioned and passed unanimously for Option 3.

Meeting was adjourned at 8:55 PM.

Submitted by

Celina DeGraw, Admin Assistant
Cross Creek Homeowners' Association

Next Board Meeting scheduled for July 10, 2014

Cross Creek HOA Board Meeting Minutes, May 8, 2014