



CROSS CREEK HOMEOWNERS' ASSOCIATION
Minutes of Regular Monthly Board Meeting
7 PM, March 13, 2014, Aloha Oregon

Board Members present: Don Duncan, Jayne Nichols, Denise Oest, Monique Richmire, Cheryl Wrzesinski.

Board Members absent: Wendy Matthews Homeowners in Attendance: 10

Meeting called to order at 7:05 pm, quorum was confirmed.

Announcement was made of open Board and Staff Positions.

Jayne Nichols agreed to serve as Recording Secretary.

Approval of February 13, 2014 Minutes – Postponed.

Homeowner Forum: No Property Improvement Proposals were submitted. Board Member/Owner from Rosa Park Condominium suggested combining contracts for landscaping, with separate billing.

Officer & Board Member Reports:

- President: Don gave report. **Motion was made and seconded to change attorneys at Vial Fotheringham.** Motion passed unanimously.
- Vice President: Job descriptions in progress. Action postponed.
- Treasurer: Wendy submitted written report. As of March 11, 2014 Account Balances: Checking: \$3,453.74; Money Market balance \$22,553.64 Savings balance \$53,068.83. **Total Cash on Hand: \$79,076.21** Owner/Lot Account Balance Total: \$19,897.69
- Rec Center: **Motion was made and seconded to approve the revised Welcome Letter for new homeowners dated March 2014.** Motion passed unanimously. **Motion was made and seconded to approve the revised Rec Center Rental Agreement.** Motion passed unanimously. Jayne reported the CC Book Club continues to meet monthly at the Rec Center. Discussion of pool staff was conducted. Actions postponed until next Board Meeting.
- RV Lot: Two spaces are available in the RV Lot.
- Operations Budget for 2014 – 2015 as distributed by the Treasurer was reviewed. **Motion was forwarded and seconded to approve the Operations Budget in the amount of \$88,332.** Motion passed unanimously.



- Maintenance: **Motion was made to accept Oregon Lawnscape's bid for Common Area landscape maintenance at the rate of \$306.25 per week on a 90 day trial basis.** Motion was seconded and approved with Monique Richmire abstaining. Reserve Study was discussed, action postponed.
- Nomination/Job Description: Homeowner Annual Meeting incentives were discussed. **Motion was made for awarding Six Door Prizes; three Gift Certificates – one \$50, two \$25; and three gift baskets.** Homeowners attending the meeting would be provided two entry tickets. Motion was seconded and passed unanimously.

Unfinished Business:

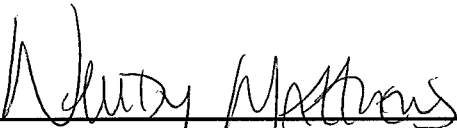
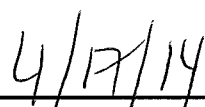
- Action on Ping-Pong Table replacement postponed.

New Business:

- **Motion made to have a Board work/study session on March 29 at 9 am to compile Annual Meeting packets to be sent by mail to the 309 Cross Creek Homeowners.** Motion seconded and approved unanimously.

Meeting was adjourned at 8:25 PM.

Submitted by

Wendy Matthews, Secretary (Jayne Nichols acting as Recording Secretary)
Cross Creek Homeowners' Association

Next Meeting scheduled for April 10, 2014