



20555 SW Rosa Rd. • Aloha • OR • 97078-3712

October 12, 2017 Board Meeting Minutes

Meeting called to order at 7:05 pm

Board Members Present: Jason Mastrantonio, Jim Buckley, Kelli Smyth, Ted Smyth, Brittney Muir, Richard Gorton & Steve Keller

Board Members Absent: None

Quorum confirmed

Minutes from September 14, 2017 unanimously approved.

Homeowner attendance:

Elisa Buckley, Lot # 109 & 188	George E. Matthew, Lot # 17
Robert Westlake, Lot # 77	
Jen Attinger, Lot # 157	

Homeowner Concerns: None voiced

PIPs : None

President: Jason reported that Brittney Muir has officially resigned her Board position as Chair of the Rec. Center and RV Lot effective this meeting. Jason thanked Brittney for her outstanding efforts on behalf of the HOA.

Vice President: No report this month.

Treasurer: Kelli Smyth

Banking

Checking accounts have been reconciled for the month of September.

Cash on hand as of 10/11/17 consists of:

Checking:	\$ 25,501.03
Money Market	\$ 10,045.13
<u>Reserve</u>	<u>\$ 61,261.78</u>
Total funds	\$ 96,807.94

Billings as of 10/11/2017

Finance charges have been assessed for the month of September.

We have collected approximately 63% of 2017-18 HOA dues.

(*ERROR in calculating percentage collected in September meeting should have been approximately **56% collected.**)

We have collected approximately 81% of 2017-18 RV Lot rentals. (Down from September due to vacancy.)



Miscellaneous:

Debit Card Purchases:

Total \$107.00 (Microsoft pchs, Rec. Center supplies, phone minutes.)

Rec. Center/RV Lot: Brittney Muir

Rec. Center was rented on 10/7 & 10/8. The center is also reserved for 11/4.

There are currently three openings in the RV Lot.

Property Standards: Richard Gorton

Richard had observed that the overall appearance of the HOA is good as of this reporting. There are still a few homeowners that need to address concerns specific to their lots. Richard will be addressing these concerns with them. Three fine letters and eight “friendly reminder” letters will be going out this month. Richard will also be contacting volunteers to assist a disabled homeowner with their lot clean up.

Maintenance: Ted Smyth

Ted reported on three bids that had been received for replacement fencing at the Rec. Center: Rick’s Fencing \$6000.00, Dick’s Fencing \$4,190.00, Adrian’s Fencing \$3,332.00. After Board discussion, Ted motioned to accept the low Bid from Adrian’s fencing not to exceed \$3,332.00. Richard seconded the motion and the Board voted unanimously to accept the low bid.

Unfinished Business:

The Cross Creek Times will be sent to each member of the HOA as a hard copy by the end of this month. Articles will include statements from each Board member regarding activities performed this past year in service to the HOA.

New Business:

The Board accepted the resignation of Brittney Muir from her position as Chair of the Rec. Center and RV Lot. Jennifer Attinger, a member of the Cross Creek HOA, volunteered for the balance of Brittney’s three-year term. After Board discussion, Kelli motioned that the Board accept Jennifer Attinger as the Rec. Center and RV Lot Chair. Jim seconded the motioned and the vote was unanimous.

Jason discussed the need for a ‘Reader Board’ by the pool area to include pool rules as well as any pertinent HOA information. Jason requested that the Board submit ideas to him for this board.

Jennifer motioned, Richard seconded to adjourn. Unanimously passed. Meeting adjourned at 8:15 pm.

Submitted by: Steve Keller, Secretary
Cross Creek HOA

Next meeting is scheduled for November 9, 2017.