



## March 8, 2018 Board Meeting Minutes

Meeting called to order at 7:03 pm

Board Members Present: Jason Mastrantonio, Kelli Smyth, Ted Smyth, Richard Gorton, & Steve Keller

Board Members Absent: Jennifer Attinger & Jim Buckley

Quorum confirmed.

Minutes from February 8, 2018 unanimously approved.

Homeowner attendance:

Joel Wagstaff, Lot # 225	
Jim Holland, Lot # 76	

**PIPs:** Lot # 104, Window replacement. Unanimously approved by the Board.

**Homeowner Concerns:** Questions regarding the process of a PIP and concerns over lack of crosswalk markings by the Rec. center. Homeowner was referred to Washington County regarding need for crosswalk marking, as this is their responsibility.

**President:** No report this month

**Vice President:** No report this month

**Treasurer:** Kelli Smyth

**Banking:**

Checking accounts have been reconciled for the month of March.

Cash on hand as of 3/7/18 consists of the following:

Checking account:	\$ 22,856.19
Money Market	\$ 10,048.44
<u>Reserve</u>	<u>\$ 75,554.33</u>
Total funds	\$108,458.96

**Billings as of 3/7/18:**

Finance charges have been assessed for February.

Approximately 90% of 17-18 dues have been collected.

24 lots have outstanding balances. (8 of these have made partial payments, 16 have made none. 30 day Demand of payment letters will be mailed out to outstanding balances who have made no contact by March 18, 2018.) Attempts will be made to make personal contact to all who have partial/full balances for 2017-18 **before** they are sent to Vial Fotheringham for collection.

100% of RV Lot rentals have been paid.



**Miscellaneous:**

Debit card purchases: Microsoft, Office Depot: \$74.82

**Rec. Center/RV Lot:** Jennifer Attinger

Three rentals are on the books for March.

The RV lot has 2 spots available, however these are small. Jennifer is hopeful that with some moving of current spaces, we may be able to fill these spots and maximize the RV lot usage.

**Property Standards:** Richard Gorton.

22 postcards (reminders) have been sent out. Three of these have already been resolved.

**Maintenance:** Ted Smyth.

Diseased tree located off of 203<sup>rd</sup> next to the creek, has been removed and the wood offered to the HOA residents.

**Old Business: None**

**New Business**

Jason mentioned some concerns with the CCHOA website. It is often difficult to locate and obtain information that is frequently requested from relators and HOA residents. Jason will talk with our current Webmaster, Nancy Brewer, and make the necessary changes.

Ted mentioned that many of our current folding chairs are broken and need to be replaced. After discussing this situation, Ted made a motion to buy 25 new padded folding chairs at a cost of \$15.00 per chair. The motion was seconded by Richard and was passed unanimously.

Kelli discussed with the Board the 2018-19 proposed budget. After discussion, Kelli motioned for the budget to be accepted. Steve seconded the motion and the budget was unanimously passed.

A hard copy of the Cross Creek Times will be sent to every HOA resident this May. This issue will include upcoming summer events, pool hours and classes.

CCHOA Annual meeting is scheduled for April 19<sup>th</sup> at 7:30 pm. Prior to the meeting, a time of gathering and greeting fellow HOA residents will be from 7:00-7:30 pm. Letters regarding the meeting have been mailed to all current HOA homeowners.

**Ted motioned to adjourn, seconded by Richard. Unanimously passed. Meeting adjourned at 8:44 pm.**

Submitted by: Steve Keller, Secretary  
Cross Creek HOA

Next meeting is scheduled for April 12, 2018.