



20555 SW Rosa Rd. Beaverton, OR 97078-3712

# Cross Creek HOA Recreation Center Rental Agreement

Today's Date: \_\_\_\_\_ Name of Homeowner/Renter: \_\_\_\_\_

Address: \_\_\_\_\_ Lot #: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date of Rental: \_\_\_\_\_ Rec Center only \_\_\_\_\_ Pool (Fri/Sat only) \_\_\_\_\_

Start Time of Rental: \_\_\_\_\_ End Time of Rental: \_\_\_\_\_

### Rental Fees:

Rec Center only: \$ 50 + \$150 refundable Deposit (not available during summer months when the pool is open)

Friday: Rec Center and Pool: \$100 + \$150 refundable Deposit - Exclusive use of pool on Friday nights after 6:30pm to no later than 9:00pm

Saturday: Rec Center & Pool \$125 + \$150 refundable Deposit – Exclusive use of pool on Saturday nights after 6:30pm to no later than 9:00pm

I ACKNOWLEDGE RECEIPT OF AND AGREE TO COMPLY WITH THE ATTACHED RULES, GUIDELINES, AND LAWS REGARDING USE OF THE RECREATION CENTER AND POOL AS STIPULATED IN THIS AGREEMENT. I FURTHER ACKNOWLEDGE THAT FAILURE TO COMPLY WITH SAID RULES MAY RESULT IN THE LOSS OF MY RENTAL DEPOSIT AND/OR FUTURE RENTAL PRIVILEGES. I AGREE THAT I WILL BE RESPONSIBLE FOR ANY DAMAGES TO THE RECREATION CENTER, POOL, OR OTHER HOMEOWNER'S PROPERTY DURING MY RENTAL PERIOD.

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**Cross Creek HOA charges a \$25 fee for a returned check.**

\_\_\_\_\_ **Initial to indicate your understanding of the policy stated above.**

<b>OFFICE USE ONLY:</b>					
Dues Verified:	Yes	No	Deposit/Fee Received:	Yes	No
Key Out:	_____		Deposit Returned:	_____	
Key Returned:	_____		Deposit Shredded:	_____	
Comments	_____				
_____					



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# Recreation Center Rental Rules and Guidelines

1. The rental of the recreation center is limited to private parties with a specific number of invited guests. No "open" parties are permitted. The Recreation Center occupancy is limited to 65 people. To reserve the recreation center, a call to the Rec Center Coordinator is needed to check on availability. The deposit and rental fee must be received within 24 hours of the reservation to hold the requested date.
2. All Oregon State laws concerning liquor and/or drugs must be enforced. Violation of the law terminates any agreement for rental and forfeits the deposit. It is your responsibility to know these laws.
3. The renter accepts responsibility for enforcing the rules, repairing damages and for cleaning up to the Association's satisfaction.
4. Functions in the recreation center are to be terminated at 12:00 am. The use of the pool with the recreation center in the summer is to begin at 6:30 pm and the pool time includes a staff lifeguard. Lifeguards are off duty at 9:00 pm and will close the pool 15 minutes prior to allow time to cover the pool and may need assistance from you or one of your guests.
5. Keys for the recreation center are to be picked up and returned to the Rec Center Coordinator. The key may be picked up the week of the scheduled activity and are to be returned within 24 hours of the close of the event. The deposit will be held until all keys have been returned. Keys that are lost or damaged will result in the loss of the deposit.
6. The pool table is balanced and leveled and is not to be moved. The pool table must remain covered when not in use. The video games are not to be moved for any reason. The foosball tables and air hockey table may be moved, but must be returned to their original position at the close of the event. The ping pong table may not be moved. Children under the age of 10 are not allowed upstairs without an adult unless there are more than 5 children upstairs. Then adult supervision is required.
7. Tables and chairs that are used must be cleaned and returned to their proper storage place.
8. **Smoking is not allowed** in the recreation center or outside around the pool. Burns in the carpet will result in the loss of the deposit. If you smoke outside, you are responsible for the proper disposal of your cigarette trash. Do not leave cigarette butts on the ground outside the Rec. Center.
9. All food and drinks must be served from the kitchen area and over the laminate flooring. No food or drinks are to be outside by the pool or upstairs. Food stains in any of the carpeted area will result in the loss of the deposit. Food and drinks are allowed on the small patio outside.
10. Garbage and trash must be removed from the premises and disposed of properly. Be sure to line the wastebaskets after trash removal.
11. No nails, tacks, or anything that will puncture the wall, may be used on the walls or wooden posts. Tape may be used, but all tape fragments must be removed upon exiting.
12. Arcade games and TV are to be left unplugged when not in use.
13. The thermostat is to be set at 60 degrees when the recreation center is not in use. You may adjust the thermostat to your needs while using the facility, so remember to *turn it back down* when exiting.
14. Rec. Center only rentals are not allowed when the pool is open (mid-June through early September). Doing so would require the pool patrons to be restricted from utilizing the assets within the Rec. Center, which is not consistent with our HOA guidelines.